



## Addendum to Application – Electronic Raffle Systems

### BEFORE YOU START

Eligible organizations are permitted to use Electronic Raffle Systems (ERS) to conduct Class A Ticket Raffles. This form must be submitted in support of a ticket raffle application to provide information about your planned use of ERS. The Independent Gambling Control Office (IGCO) will use the information provided to assess applicant eligibility for use of an ERS.

**It is recommended the following is reviewed prior to submission:**

- **Section 1.7.1 – ERS, of the [Licensed Charitable Gaming Event Guidance](#)** and all other licensing requirements, including those outlined in the Rules, relevant conditions, policies, procedures and orders issued by the IGCO.

If you require assistance completing this form, please contact Licensed Charitable Gaming at (250) 387-5311 option. 1 or email [Charitable.Gaming@igcobc.ca](mailto:Charitable.Gaming@igcobc.ca)

As per section 1.7.2, the following **Technology Facilitated Gaming Events (Non-ERS)** components do not require a completed addendum form:

- Live Streaming, Electronic Fund Transfers, Sales via the Internet, Online Ordering and Scanning and Emailing of Entries.

These components do not require Registration or Certification and are permitted on all classes of licences, however, may be limited by event type.

| <b>Permitted Electronic Raffle Systems:</b> | <b>System Description</b>  |
|---|--|
| Online Ticket Sales                         | To sell tickets through the Internet by way of a real time processing and payment system where the purchaser's ticket is paid for and delivered immediately online.  |
| Online Ticket Distribution                  | To send a purchaser a ticket by email or through the internet and where the purchaser downloads a copy of the ticket.  |
| Electronic Ticket Draw                      | To determine a prize winner by conducting an electronic draw using computer software or a computer application that utilizes an IGCO-certified software random number generator (RNG).   |
| Online Prize Distribution                   | To send a winner a prize voucher by email or online and where the prize winner downloads a voucher or gift certificate for redemption in cases where the prizes are suitable for online distribution and each prize is worth \$2,500 or less.                        |
| Raffle Sales Unit (RSU)                     | An IGCO approved unit for ticket sales which is comprised of a combination of hardware and/or software provided by a registered gaming services provider and which is configured to operate as a point of sale that generates and prints or delivers raffle tickets. |

### SECTION 1 – APPLICANT INFORMATION

|  |   |                      |
|--|---|----------------------|
| <b>Organization Name:</b>  | <b>L&amp;G File Number (if applicable):</b> | <b>Date:</b>         |
|  |   |                      |
| <b>System Administrator (individual responsible for setting up and operating ERS):</b> | <b>Email:</b>                               | <b>Phone Number:</b> |
|  |   |                      |

## SECTION 2 – SERVICE PROVIDER INFORMATION

**Gaming Services Provider Name:**

**Please select all applicable systems you will be using as outlined in your contract:**

- Online Ticket Sales**
- Online Ticket Distribution**
- Electronic Ticket Draw/ RNG**
- Online Prize Distribution**
- Raffle Sales Units**
- Other: \_\_\_\_\_**

This information in this application is collected by the Independent Gambling Control Office under sections 26(a) and (c) of the Freedom of Information and Protection of Privacy Act (FoIPPA) and under sections 83(a) and 84 of the Gaming Control Act for the purposes of issuing gaming event licences.

**Please attach this form and a copy of your registered service provider contract as part of your gaming event application.**

Version Date: April 01, 2026

Please retain a copy of this form as part of your gaming records